



Cyber Safety Policy

1. Introduction

The Internet is an excellent resource for research and communication. However, there is material on the Internet that is not appropriate or fitting for general use. For this reason, there needs to be a code of conduct which contains rules and guidelines so that students only use the Internet in a suitable manner.

2. The Following Actions Are Not Permitted:

- Sending, displaying or accessing offensive sites, messages or pictures.
- Using obscene language (including e-mail abuse).
- Damaging computers, computer networks (by changing settings, creating, introducing or spreading computer viruses, hacking, physically abusing hardware, etc).
- Software piracy (illegal copying). The legal rights of software producers and network providers, and copyright and license agreements, must be honoured.
- Violating copyright laws when researching materials on networked software (such as CD-ROMs) should not be plagiarized. Any sources used in research must be cited and credit given to the author.
- Using another person's passwords/account.
- Trespassing in other people's folders, work or files.
- Intentionally wasting resources.
- Employing the network for commercial purposes or activities for/by profit institutions or organisations, product advertisement or political lobbying.
- Using a network to disrupt its use by other individuals or connecting networks.
- Disrespect of other's privacy and intellectual property.
- Transmitting any material in violation of state, federal or international regulations.
- Storing or using information on a school server that is not used for school work.
- Harrassing, insulting or attacking others (including e-mail abuse). Interfering with another's use of the computer.

3. Students Are Also To Be Aware That:

- All communications and information accessible via the network should be assumed to be private property.
- Computer problems including security problems must be brought immediately to the attention of the attending teacher.
- Students may only use those Internet services to which they have been given legitimate access. Chat IRC and ICQ access is not provided.
- Students may not access Hotmail or similar internet e-mail programs, other than the e-mail system specified by the College.

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- From time to time, student work may be selected to be published on the Internet.